

## Town of Glen St. Mary

### MINUTES

November 21, 2023

The Town of Glen St. Mary Council met in a regular meeting with the following members present:

Mayor Juanice Padgett  
Councilwoman Lola Chandler  
Councilman Terry Clardy  
Councilman Drew Vetter  
Councilwoman Susan Wallace

Also present:

Town Attorney, Jon Bense  
Town Clerk, Jolene Kirkland  
John Petrohovich, Mittauer & Associates  
Tim Norman, Mittauer & Associates

Assistant to the Mayor, Todd Norman was absent

*Note: These meeting minutes are a summarized version of the actual discussions at the meeting. These are not verbatim transcripts.*

Mayor Juanice Padgett called the meeting to order. Councilman Drew Vetter led the invocation.

Approval of the consent agenda items of the following was approved on a motion by Councilman Drew Vetter, seconded by Councilwoman Susan Wallace. Voting 5-0; Motion carried.

October 17, 2023 Special Meeting Minutes  
October 17, 2023 Regular Meeting Minutes  
Expense Reports

### ***New Business:***

John Petrohovich and Tim Norman with Mittauer & Associates discussed the State Revolving Fund (SRF) Loan/Grant Application for replacing the Towns current water meters with digital meters. This would be a 2 (two) Phase process:

1. Planning & Designing  
50% Grant Funds, 50% Loan
2. Construction \$ (yet to be determined)  
80%-90% would be Grant Funded

Mr. Petrohovich stated that in review of the Town of Glen St. Mary's financials, the debt component looks to be small.

Councilwoman Susan Wallace asked if we (Town of Glen St. Mary) could not meet the financial obligation, what the interest on a loan would be. John Petrohovich and Tim Norman stated the percentage to be between 0 – 1.2%. It was mentioned consumer indexes would allow us to increase water rates thus increasing town revenues.

John Petrohovich stated Phase 1 of the SRF generally takes 1 (one) year to complete but stated we could be looking to get funding as soon as August, 2024.

Attorney Jonathan Bense presented and read Resolution 2023-03 and found nothing of concern for the Town's financial obligation to fund said project. Motion for approval of Resolution was made by Councilman Terry Clardy, seconded by Councilwoman Lola Chandler. Voting 5-0; Motion carried.

***Prior Business:***

Comments on the new fencing installation around Celebration Park were very favorable from all council members. Mayor Padgett stated \$290.00 was made on the scrapping of the old fencing.

Attorney Bense addressed the Retirement Benefit stating it was still being looked into.

***Other Business:***

Mayor Juanice Padgett reminded Council Members of the last Ethics Class for the year being offered December 13, 2023 online. Attorney Bense stated newly appointed Councilwoman Susan Wallace had until the end of next year to complete the training.

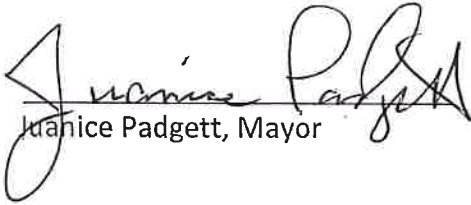
Mayor Juanice Padgett asked if there were any other discussions. Councilman Drew Vetter suggested getting trash receptacles for Celebration Park. Mayor Padgett mentioned that trash cans are provided to anyone renting the park as a courtesy.

Councilwoman Lola Chandler asked what percentage of customers were getting their water/sewer bills via email. Mayor Juanice Padgett stated we were looking at around 10% of the customers. Councilwoman Lola Chandler suggested putting a message on the bills informing the customer of their option of having monthly emailed bills.

There were no further discussions.

Councilwoman Lola Chandler made a motion to adjourn the meeting at 7:30 PM. Motion was seconded by Councilman Terry Clardy.

  
Jolene G. Kirkland, Town Clerk

  
Juanice Padgett, Mayor